

MINUTES

**Transportation Policy Committee
Of the
Regional Planning Commission
For**

Jefferson, Orleans, Plaquemines, St. Bernard and St. Tammany Parishes

November 13, 2012

Committee Members: John Young, Chairman, Mitch Landrieu, 2nd Vice Chairman (designee: Cedric Grant), Patricia Brister, Treasurer, Elton Lagasse, John Shaddinger, Lee Giorgio, Jack Stumpf, Jacquelyn Clarkson, Stacy Head, Jeffery Schwartz, Ronald Carrere, Byron Marinovich, Mike Ford, Casey Hunnicutt, Charles Ponstein, David Munn, Steve Stefancik, Reid Falconer, Richard Kelley, Sherri LeBas (designee: Mike Stack), Donald Villere, Barbara Major (designee: Stefan Marks) Ryan Brown and Mike Cooper

Attendance: 24

Consultants: Ernest Burguieres, III, Legal Counsel

Staff: Walter Brooks, Jeffrey Roesel, Nicholas Silvey, Megan Leonard, et al



AGENDA

1. Consideration: Approval of October 9, 2012 Minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway Element
4. Consideration: Consultant Selection:
Baton Rouge to New Orleans Intercity Rail
Stage 0 Feasibility Study
(RPC Task No. BR-NO1)
Amount \$290,000
5. Consideration: Consultant Selection:
Transportation System & ITS Development
Jefferson Parish (Kenner)
(RPC Task No. B-2.13K)
Amount \$25,000

6. Consideration: Consultant Selection:
Bicycle Commuter Workshop
New Orleans Regional Bike/Pedestrian Safety & Community
Education Program, Phase III (2011-2013)
(RPC Task No. NBP3-Commute-2)
Amount \$66,500
7. Consideration: Consultant Selection:
Defining Quality Jobs
An Occupational Analysis of Clusters Offering Career Mobility in
Greater New Orleans
(RPC Task No. SLE23-WF)
Amount \$30,000
8. Consideration: Consultant Selection:
Claiborne Corridor Analysis
RPC Task No. CLAIB
Amount \$120,000
9. Consideration: Resolution:
Baton Rouge – New Orleans Intercity Rail
Stage 0 Feasibility Study
State Project No. H.010052 & H.010053
10. Consideration: Resolution:
LA 52 (LA18 to North Oak Court)
Stage 1 Environmental Assessment
St. Charles Parish
State Project No. H.004876
11. Consideration: Resolution:
US 190 (US 11 – LA433)
Stage 0 Feasibility Study
St. Tammany Parish
State Project No. H.010274
12. Consideration: Public Comment Period
13. Consideration: Other Matters



Mr. Young led everyone in the Pledge of Allegiance.

Following the roll call, a quorum was established and the Chairman called the Transportation Policy Committee meeting to order.

1. Consideration: Approval of October 9, 2012 Minutes

Mr. Ponstein made a motion to approve the minutes, seconded by Mr. Kelley and approved unanimously as noted by the Chairman.

2. Consideration: Amendments to the New Orleans Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to page 6-7 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans FY-12 TIP amendments for the highway & Transit elements. It was so moved by Mr. Munn, seconded by Mr. Stumpf and approved unanimously as noted by the Chairman.

Mrs. Clarkson addressed the board to thank the Regional Planning Commission for accepting responsibility of oversight of the toll-funded projects. She felt that having the RPC involved helped make the difference in getting the votes to pass the measure.

3. Consideration: Amendments to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

There were no amendments to the St. Tammany TIP this month.

**4. Consideration: Consultant Selection:
Baton Rouge to New Orleans Intercity Rail
Stage 0 Feasibility Study
(RPC Task No. BR-NO1)
Amount \$290,000**

Mr. Brooks explained that the scope of this study is to prepare a Strategic Plan addressing key issues which need to be examined before inter-city rail (basic Amtrak 79 mph. service) could be reestablished in the Baton Rouge to New Orleans corridor. These issues include the following: 1) Financial or Business Plan Development; 2) Legal/Institutional Issues; and 3) Capital/Operating Plan. Mr. Brooks referred the members to page 8 which listed respondents to the Request for Qualifications. Following RPC staff review and ranking, HNTB Corporation was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mr. Grant, seconded by Mr. Stefancik, and approved unanimously as noted by the Chairman.

**5. Consideration: Consultant Selection:
Transportation System & ITS Development
Jefferson Parish (Kenner)
(RPC Task No. B-2.13K)
Amount \$25,000**

Mr. Brooks explained that the scope of this study is to assist the Regional Planning Commission in the collection and analysis of needed traffic signal data and inventory data for twenty intersection locations along arterials and urban collector routes within the City of Kenner. Mr. Brooks referred the members to page 9 which listed respondents to the Request for Qualifications. Following RPC staff review and ranking, Robert J. Lambert, Jr. Professional Consortium, LLC was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mr. Young, seconded by Mr. Stefancik, and approved unanimously as noted by the Chairman.

- 6. Consideration:** **Consultant Selection:**
Bicycle Commuter Workshop
New Orleans Regional Bike/Pedestrian Safety & Community
Education Program, Phase III (2011-2013)
(RPC Task No. NBP3-Commute-2)
Amount \$66,500

Mr. Brooks explained that the scope of this program is to provide participants with the knowledge and skills to become safe and confident urban cyclists using bicycles as a means of transportation. The target audience will be the general population, regardless of their current mode of transportation. The workshop curriculum will follow the League of American Bicyclists' (LAB) Bicycle Education Program and utilize League Cycling Instructors (LCI).

Mr. Brooks referred the members to page 10 which listed respondents to the Request for Qualifications. Following RPC staff review and ranking, Metro Bicycle Coalition dba Bike Easy was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mr. Grant, seconded by Mr. Carrere, and approved unanimously as noted by the Chairman.

- 7. Consideration:** **Consultant Selection:**
Defining Quality Jobs
An Occupational Analysis of Clusters Offering Career Mobility in
Greater New Orleans
(RPC Task No. SLE23-WF)
Amount \$30,000

Mr. Brooks explained that the scope of the purpose of this task is to develop Basic Economic Security Tables (BEST) for each parish in the State of Louisiana; evaluate existing industry clusters for the greater New Orleans area, and meet with stakeholder groups.

Mr. Brooks referred the members to page 11 which listed respondents to the Request for Qualifications. Following RPC staff review and ranking, Nonprofit Knowledge Works, Inc. was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mr. Hunnicutt, seconded by Mr. Ponstein, and approved unanimously as noted by the Chairman.

- 8. Consideration:** **Consultant Selection:**
Claiborne Corridor Analysis
RPC Task No. CLAIB
Amount \$120,000

Mr. Brooks explained that the scope of this study is to assist the RPC, in their work with the City of New Orleans, and the City's Consultant team to produce forecasts and assessments of traffic volumes on regional arterial roadways and on the transit network related to the proposed removal of the elevated I-10 between I-610 and US 90B in the City of New Orleans. These forecasts will be undertaken using the

RPC's nine parish Southeast Louisiana Travel Model or SELATRAM, and provided to the City and/or their consulting team.

Mr. Brooks referred the members to page 12 which listed respondents to the Request for Qualifications. Following RPC staff review and ranking, Parsons Brinckerhoff, Inc. was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the resolution to enter into agreement with LADOTD and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mr. Grant, seconded by Mr. Stefancik, and approved unanimously as noted by the Chairman.

**9. Resolution: Baton Rouge – New Orleans Intercity Rail
Stage 0 Feasibility Study
State Project No. H.010052 & H.010053**

Mr. Brooks referred Members to page 13, and summarized the resolution for the Baton Rouge – New Orleans Intercity Rail Stage 0 Feasibility Study which authorizes the RPC Chairman and/or Executive Director to execute the required contractual agreements between the Louisiana Department of Transportation and Development and the Regional Planning Commission for conduct of the above-referenced study.

There being no questions or objections, the Chairman called for a motion to approve the resolution. It was so moved by Mr. Grant, seconded by Mr. Munn and approved unanimously as noted by the Chairman.

**10. Resolution: LA 52 (LA18 to North Oak Court)
Stage 1 Environmental Assessment
St. Charles Parish
State Project No. H.004876**

Mr. Brooks referred Members to page 15, and summarized the resolution for the LA 52 (LA18 to North Oak Court) Stage 1 EA which authorizes the RPC Chairman and/or Executive Director to execute the required contractual agreements between the Louisiana Department of Transportation and Development and the Regional Planning Commission for conduct of the above-referenced study.

There being no questions or objections, the Chairman called for a motion to approve the resolution. It was so moved by Mr. Ponstein, seconded by Mr. Giorgio and approved unanimously as noted by the Chairman.

**11. Resolution: US 190 (US 11-LA433)
Stage 0 Feasibility Study
St. Tammany Parish
State Project No. H.010274**

Mr. Brooks referred Members to page 17, and summarized the resolution for the US 190 (US 11-LA433) Stage 0 Feasibility Study which authorizes the RPC Chairman and/or Executive Director to execute the required contractual agreements between the Louisiana Department of Transportation and Development and the Regional Planning Commission for conduct of the above-referenced study.

There being no questions or objections, the Chairman called for a motion to approve the resolution. It was so moved by Mr. Grant, seconded by Mr. Munn and approved unanimously as noted by the Chairman.

**Presentation: National World War II Museum
Project Development Update
By: Dr. Gordon “Nick” Mueller**

The Chairman asked the board’s permission in allowing the presentation scheduled for the RPC meeting to move forward to the TPC meeting to accommodate the speaker’s schedule. There was no objection. Mr. Brooks introduced Dr. Gordon “Nick” Mueller from the National World War II Museum.

Dr. Mueller began his presentation by explaining the mission of the museum. He said “The National World War II Museum tells the story of the American Experience in the war that changed the world – *Why it was fought, How it was won, and What it means today* – so that all generations will understand the price of freedom and be inspired by what they learn.” Dr. Mueller continued his presentation with slides of the current museum and the future plans. He showed the campaign goal of \$325 million and outlined funding sources, goals, amounts raised and balance yet to be obtained. Dr. Mueller went on to explain the economic impact with the expansion of the museum. He concluded his presentation by explaining how the museum is preserving history for the future.

The Chairman thanked Dr. Mueller for his presentation and congratulated him on the great contribution the museum makes to this region.

12. Consideration: Public Comment Period

The Chairman asked if there was any public comment. There was none.

13. Consideration: Other Matters

There being no other matters to discuss, the Chairman adjourned the meeting and proceeded to the Regional Planning Commission Meeting.

MINUTES

**Regional Planning Commission
For
Jefferson, Orleans, Plaquemines, St. Bernard and St. Tammany Parishes**

November 13, 2012

Committee Members: John Young, Chairman, Mitch Landrieu, 2nd Vice Chairman (designee: Cedric Grant), Patricia Brister, Treasurer, Elton Lagasse, John Shaddinger, Lee Giorgio, Jack Stumpf, Jacquelyn Clarkson (designee: Joe Rochelle), Stacy Head, Jeffery Schwartz, Ronald Carrere, Byron Marinovich, Mike Ford, Casey Hunnicutt, Charles Ponstein, David Munn, Steve Stefancik, Reid Falconer, Richard Kelley, Sherri LeBas (designee: Mike Stack)

Attendance: 20

Administrative Consultants: Ernest Burguieres, Legal Counsel

Staff: Walter Brooks, Jeffrey Roesel, Nicholas Silvey, Megan Leonard, et al



AGENDA

1. Consideration: Approval of October 9, 2012 Minutes
2. Committee Reports: (a) Budget and Personnel Committee
(b) Other Committee Reports
3. Consideration: Financial Report
(a) Balance Sheet of Local Activities
(b) Monthly Budget Report
4. Presentation: National World War II Museum
Project Development Update
By: Dr. Gordon “Nick” Mueller
5. Consideration: Amendment to the New Orleans Transportation
Improvement Program, Highway & Transit Elements

6. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway Element
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14. Consideration: Resolution:
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St. Tammany Parish
State Project No. H.010274

- 15. Consideration: RPC Complete Streets Policy
- 16. Consideration: Travel Authorization
- 17. Consideration: Contract Extensions
- 18. Consideration: Consultant Billings
- 19. Consideration: Other Matters



The Chairman called the meeting to order and noted the existence of a quorum.

1. Consideration: Approval of October 9, 2012 Minutes

The minutes from the meeting of October 9, 2012 were approved upon a motion by Mr. Kelley, seconded by Mr. Stefancik and approved unanimously as noted by the Chairman.

**2. Committee Reports: (a) Budget & Personnel
(b) Other Committee Reports**

Mr. Silvey explained that the committee reports would come under regular agenda items.

**3. Consideration: Financial Report
(a) Balance Sheet of Local Activities
(b) Monthly Budget Report**

Mr. Silvey referred the members to page 19 of the meeting packet for the balance sheet for the month ending September 30, 2012. He indicated that the RPC’s total Assets and Liabilities, which include the Fund Balance) in the amount of \$1,754,264.39.

Mr. Silvey then referred the members to page 20 of the meeting packet for the budget compared to actual expenditures dated September 30, 2012.

There being no questions or objections, the Chairman called for a motion to approve the balance sheet & monthly. It was so moved by Mr. Kelley, seconded by Mr. Falconer and approved unanimously as noted by the Chairman

**4. Presentation: National World War II Museum
Project Development Update
By: Dr. Gordon “Nick” Mueller**

The presentation by Dr. Mueller was given during the TPC meeting.

**5. Consideration: Amendment to the New Orleans Transportation
Improvement Program, Highway & Transit Elements**

**6. Consideration: Amendment to the St. Tammany Transportation
Improvement Program, Highway Element**

**7. Consideration: Consultant Selection:
Baton Rouge to New Orleans Intercity Rail
Stage 0 Feasibility Study**

**(RPC Task No. BR-NO1)
Amount \$290,000**

- 8. Consideration: Consultant Selection:
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State Project No. H.010274**

Mr. Brooks requested concurrence of items 5-14 which were recommended for approval by the members of the Policy Committee.

There being no questions or objections, the Chairman called for a motion to approve items 5-14 in globo. It was so moved by Mr. Stefancik, seconded by Mr. Munn and approved unanimously as noted by the Chairman.

15. Consideration: RPC Complete Streets Policy

Mr. Brooks introduced Karen Parsons, RPC's Principal Planner to explain to the board the RPC Complete Streets Policy. Ms. Parsons referred the members to page 21-23 and summarized the policy.

There being no questions or objections, the Chairman called for a motion to approve the policy and accompanying resolution. It was so moved by Mr. Ponstein seconded by Mr. Giorgio and approved unanimously as noted by the Chairman.

16. Consideration: Travel Authorizations

Mr. Silvey referred Members to page 24 of the packet and pointed out that a staff member (Rebecca Otte) is requesting to attend the Petroleum Reduction Technologies Train-the-Trainer Workshop, November 13-15, 2012, Hoover, AL.

There being no questions or objections, the Chairman called for a motion to approve the travel requests. It was so moved by Mr. Shaddinger seconded by Mr. Stumpf and approved unanimously as noted by the Chairman.

17. Consideration: Contract Extensions

Mr. Silvey informed the board there were no extensions for this month.

18. Consideration: Consultant Billings

Mr. Silvey referred the members to a summary list of the consultant bills on page 25 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Mr. Kelley, seconded by Mr. Stefancik and approved unanimously as noted by the Chairman.

19. Consideration: Other Matters

Mr. Brooks reminded the board that Tangipahoa Parish is considering membership in the Regional Planning Commission, as the result of the U.S. Census designation of Hammond/Ponchatoula as a new urbanized area. Mr. Brooks explained that this is for informational purposes only; no action is required at this time.

There being no other matters to discuss, the Chairman called for a motion to adjourn. It was so moved by Mr. Stefancik, seconded by Mr. Munn and approved unanimously as noted by the Chairman.